

**T.M.CULTURE & ARTS CENTER AFTER-SCHOOL PROGRAM
AGREEMENT AND RULES**

TUITION: This agreement is for the 2008-2009 school Year. Tuition is charged on a WEEKLY basis and collected monthly or bi-weekly. 85% of weekly tuition is charged for 3 or less days of participation. A \$25 fee is charged for checks returned because of insufficient funds. A 10% discount is offered to each child in a family with more than one child in the program (except the first one).

LATE TUITION PAYMENT: To remedy late tuition payments, our policy requires each student pay the tuition on time. If paying monthly, payments are due by the 5th day of the month. A late fee of \$30 is imposed if payment is received after the 5th day of the month. If paying bi-weekly, payments are due by the 3rd day of the paying week. A late fee of \$15 is imposed if payment is received after the 3rd day of the paying week.

LATE PICK-UP: If your child is picked up after our 6:30PM closing time, an additional fee of \$5.00 per every 20 minutes is assessed.

WITHDRAWAL: Any withdrawal requires a week advance notice.

SCHOOL RULES:

1. Cell phones, iPods, MP3 players, Game boys, DS games and all other electronic communication devices are not allowed to be used during school hours 2:00pm – 6:30pm.
2. Any valuable belongings that the children bring to the school will NOT be the school's responsibility. We STRONGLY recommend that students not bring anything valuable or deemed-valuable to the Center.
3. Abuse of school property is strictly prohibited and will be fined. This includes vandalism on school property, destruction or misuse of school materials (school stationary, supply, etc.), and any careless drawing on school walls or furniture (as we always had this problem before).
4. No chewing gum is allowed in the Center.

We highly appreciate your cooperation with our new school rules.

I have already read all of the above and I agree with all of it.

Parent or Guardian

Date